



Successful Project Management – 4-5 September 2008 - Geneva

DESCRIPTION

A 2-day intensive and highly interactive course that enables participants to **develop new skills** in managing projects. It is suited to project team members, new project managers, and project managers needing a refresher. This public course gives participants the chance to exchange experiences across industries, to network, and to learn from one another.

OBJECTIVES

- Have a clear, solid understanding of the project management process and how to apply it consistently
- Understand the importance of defining a project, of strong planning, and of sponsorship
- Understand and use the following project management tools:
 - Risk Management
 - Scope Management
 - Issues Management
 - Quality Management
 - Communications
 - Progress Reporting
 - Team Management
 - Time Management
 - Cost Management
 - Change Management

CONTENT

The course is based on the standard PMI methodology and covers:

- Initiate
- Plan
- Execute
- Control and Report Progress
- Close

METHOD

With a hands-on blend of theory, discussion, teamwork, real-world exercises and fun, this course focuses on the key processes, skills, tools and techniques that allow the participants to quickly improve the way projects are run.

PRICE

Chf.1'500 per person – including all course materials and lunch

Please contact info@virak.com to register for this course